

MONTGOMERY COUNTY BOARD of SOCIAL SERVICES
November 4, 2024 | 4:00 PM – 6:00 PM
HELD VIRTUALLY (MICROSOFT TEAMS)
MEETING AGENDA

Board Members

HHS and Council Staff

Name	Title	Present	Name	Title	Present
Vacant	<i>Chair</i>		Oscar Mensah	HHS Staff	x
Anthony Carter	<i>Vice Chair</i>	x	Hannah Shaw	HHS Staff	x
Vacant	<i>Secretary</i>		Kristine Cummings	Council Staff	x
Jewel Butler	Member	x	Caroline Davenport	Council Staff	x
Shadrene Howard	Member	x	Brittany Alford	HHS Staff	x
Michele Levy	Member				
Dawn Luedtke	Member	x			
Swapnika Madhavaram	Member				
Frances Marshall	Member	x			
Larniece McCoy Moore	Member				
Zackary Richards	Member	x			
Maria Schwermer	Member	x			
Loveline Tangwan	Member				
Yuma Tomes	Member	x			
Isabella Wise	Member	x			

I. CALL TO ORDER

- Roll Call (to determine quorum) – meeting called to order at 4:03 pm
- Introduction of Guests (if warranted) - N/A

II. PUBLIC PARTICIPATION – N/A

III. READING/REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES

- October
 - Motion to approve by member D. Luedtke, seconded by member Y. Tomes. Passed without amendments.

IV. REPORTS OF OFFICERS, BOARDS AND STANDING COMMITTEES

- Chair, Co-Chair and Secretary (*if warranted*)
 - Review of Statement of Priorities presented to County Council on 10/16/24. During the session, there was a recommendation from County Council to review the duties and responsibilities of the board given that the board is now fully staffed and has several new members. There was also a question about what the board is doing to support Child Welfare Services – Council was informed that the board met with CWS staff last session to review areas of potential support in preparation for establishing the current priorities statement and that the board will request to meet again with CWS staff to see what priorities from the staff’s view may need to be elevated.
- Outreach Committee (*if warranted*)
 - N/A
- Legislation Committee (*if warranted*) –
 - Discussion around the ability to watch County Council sessions through the County Council’s YouTube page if individuals are unable to attend sessions in person. The Montgomery County Council’s channel can be found [here](#).
 - Discussion of the introduction of County bill 25-24 *Contracts and Procurement – Prohibition Against Human Trafficking - Enforcement*, sponsored by Councilmember Luedtke and Co-

Sponsored by Councilmembers Friedson, Stewart, Katz, Glass, Jwando, Albornoz and Sayles. This legislation would prohibit the County from working with contractors found to have violated human trafficking laws. Additional information on the bill can be found [here](#).

V. NEW BUSINESS

- Welcome New Board Members
 - Jewel Butler
 - Frances Marshall
 - Zackary Richards
 - Maria Schwermer
 - Isabella Wise
- Review Board Responsibilities and Duties
 - Presentation given by HHS staff H. Shaw on the roles, responsibilities, and duties of the board.
 - Discussion on the role/duties of the Social Services Officer
- Elections
 - Chair – majority vote for Y. Tomes.
 - Secretary – no nominations received. Elections postponed to the December meeting to allow for nominations. A link for nominations will be sent with the minutes from this meeting – board members may self-nominate or nominate other board members.
- Committee Designations
 - Review of the two committees (Outreach and Legislation). New members selected which board they would like to join and returning members were given an opportunity to switch committees.

VI. COMMITTEE BREAKOUT SESSION & DISCUSSION

- Outreach:
 - During the breakout, the committee reviewed its discussions from last season which centered on what outreach means for the board and in what ways the board can expand its outreach
- Legislation:
 - During the breakout, the committee looked at how to search for bills on the Maryland General Assembly [website](#) and determined that they need to identify a method for tracking bills as they move through the legislative process.
 - The committee also determined that while the committee lead reports discussions back to the larger board, that the ability to suggest committee processes/which bills to track etc., should be open to all committee members.

VII. ADJOURNMENT

- Motion to adjourn from J. Butler, seconded by S. Howard. Meeting adjourned at 6:00 pm.

Next meeting: *Virtually - Monday, December 2nd, 2024; 4:00PM – 6:00PM*